



# Wildwood Wildcats Booster Club

## Mentor Job Description

<b>Committee:</b>	<b>Academic Committee</b>	<b>Job Title:</b>	<b>Mentors:</b> Middle High School
<b>Raptor Security Approval Required by School Administration:</b>	Yes <a href="https://apps.raptortech.com/Apply/MTM2Mjplbi1VUw==">https://apps.raptortech.com/Apply/MTM2Mjplbi1VUw==</a>	<b>School Year</b>	2022/2023
<b>Committee Chairperson</b>	Josie Morello, Academic Chairperson	<b>Chairperson Contact Information</b>	curlytop@thevillages.net
<b>Training Required:</b>	No	<b>Estimated Weekly Time Commitment</b>	Commit to a minimum of 45 minutes weekly to meet with mentee on school premises for duration of school year.
<b>Contact Information</b>			
<b>EMAIL:</b> <a href="mailto:WWBC.BOOSTER@WILDWOODWILDCATSBOOSTERCLUB.COM">WWBC.BOOSTER@WILDWOODWILDCATSBOOSTERCLUB.COM</a>		<b>WEBSITE:</b> <a href="http://wildwoodwildcatsboosterclub.com">HTTP://WILDWOODWILDCATSBOOSTERCLUB.COM</a>	
<b>Job Description</b>			
<p><b>ROLE AND RESPONSIBILITIES</b></p> <p><b>Mission:</b> Wildcat Booster Club adult /youth 1 to 1 mentoring program’s mission is to partner with students to improve academic achievement, self- esteem and personal development by encouraging mentees to be the best they can be. The meetings will occur on school premises @ WMHS, 700 Huey St, Wildwood.</p> <ul style="list-style-type: none"> <li>• <b>MUST BE</b> a Wildwood Wildcat Booster member. – to join go to <a href="http://wildwoodwildcatsboosterclub.com/Membership">HTTP://wildwoodwildcatsboosterclub.com/Membership</a></li> <li>• <b>MUST BE</b> Sumter County School Board approved. Application must be completed online (Raptor System) <a href="https://apps.raptortech.com/Apply/MTM2Mjplbi1VUw==">https://apps.raptortech.com/Apply/MTM2Mjplbi1VUw==</a> <ul style="list-style-type: none"> <li>○ Approval may take approximately 4 weeks to process.</li> </ul> </li> <li>• <b>Review Volunteer Handbook on Sumter County Schools website.</b> <a href="https://www.sumter.k12.fl.us/cms/lib/FL01903476/Centricity/Domain/1164/PS-149%20Volunteer%20Handbook%20Updated%2002-18-21.pdf">https://www.sumter.k12.fl.us/cms/lib/FL01903476/Centricity/Domain/1164/PS-149%20Volunteer%20Handbook%20Updated%2002-18-21.pdf</a></li> <li>• Email Josie Morello (<a href="mailto:curlytop@thevillages.net">curlytop@thevillages.net</a>) a short bio of yourself: Where have you lived? School Attended, Jobs you’ve had, Favorite sports and/or Team, Favorite hobbies. In 3 sentence or less, describe your personality. This information will be used by Josie and School Counselor to match you with a mentee.</li> <li>• You will need to sign a mentor agreement. The parent/guardian will also be required to sign a mentee agreement.</li> </ul>			

- The first meet and greet between mentor and mentee will be coordinated by School Counselor in her office. At that time, you and your mentee will exchange contact information and decide next meeting date.
- Future meetings will be at the courtyard behind the cafeteria or in the atrium (where Mascot is located)

**MENTOR PROTOCOL:**

- Always bring your photo ID to sign in and out
- Be positive, patient and flexible during the first few meetings. It may take some time for the mentee to feel comfortable with you.
- You will not disclose, distribute, release or disseminate any of confidential information to others and will use it only to guide, motivate, and encourage your mentee.
- Any concerns and/or feedback regarding your mentee or role as a mentor should be shared with Josie Morello and/or the School Counselor.

**WHAT MENTOR CAN EXPECT FROM MENTEE:**

- Meet with their mentor on a weekly basis either during lunchtime or elective class time (PAWS)
- Communicate with mentor ahead of time if he/she is not going to be available to meet with mentor at predetermined meeting time.

Author (s):	Josie Morello, Academic Committee Chairperson	Date:	4/27/2022
Approved By:	Mitch Landau, WWBC President	Date:	Date
Last Updated By:	Josie Morello, Academic Committee Chairperson	Version	1.0.0 May 3, 2022